

## NETWORKING AND YOUR MENTORING RELATIONSHIP

Together you can

- ✓ consider setting networking goals for each of the four months of your mentoring relationship
- ✓ set aside time during most of your meetings to discuss networking and check on the mentee's progress

Tips for mentees

Prepare to discuss the following at each meeting:

- ✓ your professional interests
- ✓ your research about groups and people to network with so you can discuss the value of contacting them and how
- ✓ your challenges and successes so you can get feedback on your efforts and plan next steps together
- ✓ follow-up correspondence so you can get feedback on your business writing and discuss follow-up strategies

Tips for mentors

- ✓ List articles, publications and Web sites which may be of interest to your mentee.
- ✓ Provide information about networking events and see if there's a way the mentee could either attend<sup>1</sup> or get a copy of proceedings.
- ✓ Share anecdotes about what you observed during the week that is relevant to networking.
- ✓ Consider inviting the mentee to an office or social event such as a lunch-time speaker series, in-house training or after-hours get-together of your team.

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<sup>1</sup> Always remember that the cost of such events may be prohibitive to a newcomer.

